

Memo

6/4/07-(15)

To: The Board of Selectmen
From: John Murray
Date: May 21, 2007 with a June 1, 2007 Update
Re: Budget Update

Staff has reviewed the current fiscal year (FY '07) operating expenditures and estimates approximately \$500,000 of unspent appropriation will exist at year end. Revenues appear to be in line with estimates. The unspent monies primarily exist in (1) the Snow and Ice Removal Budget, (2) Fire Department Overtime (the unspent monies were reserved by the BoS earlier this year), (3) the Health Insurance Budget and (4) the Legal Budget.

Staff has attached the Priority List utilized by the previous Board to determine which extraordinary items should be funded in FY '08. The first page is a list of items, which the prior Board was unable or unwilling to fund in FY '08. The second page is a list of items funded in FY '08. *Please note: the previous Board reserved approximately \$80,000 of FY '08 revenues for appropriation at a future Special Town Meeting. These monies are not available without Town Meeting action.* Staff seeks the direction of the Board in regards to expending these funds. The BoS may wish to use the FY '08 Priority List as a guide in approving additional expenditures.

Staff does not feel comfortable in recommending additional expenditures above the \$275,000 level at this time. As we approach June 30, 2007, we will continue to provide additional Budget Updates and recommendations.

June 1, 2007

Staff is now comfortable with the Board expending up to \$500,000.

MANAGER'S PRIORITIZED ORDER OF ALL ITEMS, WHICH WERE NOT BROUGHT TO THE ANNUAL TOWN MEETING DUE TO THE LACK OF FUNDING								
	Department	Project	Taxation +	Offset +	Cost	Amount of Funding Required		Comments
26	Natural Resources	Equipment Replacement - Replace 1 Ton Truck	\$45,000	\$0	\$45,000	\$ (45,000)		
	Natural Resources	Equipment Replacement - 2 Turf Tiger Riding Mowers	\$20,000	\$0	\$20,000	\$ (65,000)		
27								
28	Highway	Replace 1-Ton Truck	\$48,000	\$0	\$48,000	\$ (113,000)		
29	Fire	Brush Truck	\$75,000	\$0	\$75,000	\$ (188,000)		
30	Highway	Replace Dump Trailer	\$45,000	\$0	\$45,000	\$ (233,000)		
31	Police	Unmarked Cruiser (Town Manager's car)	\$30,000		\$30,000	\$ (263,000)		
32	Police	Replacement ATV	\$3,000	\$0	\$3,000	\$ (266,000)		
33	Police	Fitness Equipment	\$15,000	\$0	\$15,000	\$ (281,000)		
34	Police	Unified Command/ICS Equipment	\$10,000	\$0	\$10,000	\$ (291,000)		
35	Police	Cruiser lights and sirens	\$6,800	\$0	\$6,800	\$ (297,800)		
36	Natural Resources	Ball field fencing and Guardrail	\$50,000	\$0	\$50,000	\$ (347,800)		
37	Natural Resources	Pedestrian Improvement - 8' Wide Paved Walkway around ball field at NARA	\$30,000	\$0	\$30,000	\$ (377,800)		
38	Police	PSF Security Upgrades	\$30,000	\$0	\$30,000	\$ (407,800)		
39	Municipal Properties	DPW Renovations - Design	\$25,000	\$0	\$25,000	\$ (432,800)		
40	Municipal Properties	Town Hall HVAC Improvements - Design	\$70,000		\$70,000	\$ (502,800)		
41	Municipal Properties	DPW Fire Detection and Suppression - Design	\$20,000	\$0	\$20,000	\$ (522,800)		
42	Natural Resources	Routine Maintenance - Recreation Playgrounds	\$15,000	\$0	\$15,000	\$ (537,800)		
43	Fire	Chief Command Vehicle	\$49,700	\$0	\$49,700	\$ (587,500)		
44	Police	Conference Furniture	\$4,000	\$0	\$4,000	\$ (591,500)		
45	Police	Desks	\$5,000	\$0	\$5,000	\$ (596,500)		
46	Health	Storm water Compliance (NPDES)	\$40,000	\$0	\$40,000	\$ (636,500)		
47	OLEC	Street Light Test Program	\$10,000	\$0	\$10,000	\$ (646,500)		
			\$646,500	\$0	\$646,500			
	NOT RANKED							
	Municipal Properties	Faulkner Room Ceiling Repairs	\$0	\$200,000	\$200,000			Completed
	Natural Resources	Elm Street Lights	\$120,000		\$120,000			
	Natural Resources	Recreation Improvement - Well and Irrigation at School Street	\$60,000	\$0	\$60,000			
	Council on Aging	COA Assistant	\$11,700	\$0	\$11,700			
	Fire	Fire Prevention Officer	\$74,890	\$0	\$74,890			
	Memorial Library	Restore Thursday evening hours	\$29,500	\$0	\$29,500			
	Memorial Library	Additional Sundays	\$4,200	\$0	\$4,200			
	Memorial Library	Community Services Librarian	\$23,460	\$0	\$23,460			
	Municipal Properties	Building Maintenance Craftsman	\$53,071	\$0	\$53,071			
	Municipal Properties	Arborist	\$54,542	\$0	\$54,542			
	Natural Resources	New Personnel - One Full-Time Maintenance Worker	\$50,000	\$0	\$50,000			
	Police	Deputy Police Chief	\$91,000	\$0	\$91,000			
	Police	Lead Dispatcher	\$56,000	\$0	\$56,000			
	Police	Police officer	\$56,000	\$0	\$56,000			

Items Funded at Annual Town Meeting

Department		Project	Taxation +	Offset +	Cost	Available Balance	Comments
			\$23,594,854				
Budget Adjustments							
		CoA Assistant	\$11,700				Budget
		Thursday Hours for Memorial Library	\$29,500				Budget
		Fire OT	-\$100,000				Budget
		Paving	\$100,000				Budget
		Celebrations	\$20,000				Budget
		Fincom Reserve	-\$25,000				Budget
		COA Van Subsidy	\$37,243				ENT Article
				reduce cemetery budget \$17,245 for decrease in Cemetery Trust Funding			
		Magee Property	\$20,400				Budget
		CPC Coalition Dues	\$2,500				Budget
		Insurance Adjustment	\$ 65,000.00				Budget
Adjusted Budget			\$23,756,197				
Amount Allocated per			\$25,187,000				
Amount Available for Priority			-\$1,430,803				
PRIORITIZED ORDER OF ALL ITEMS							
1	Police	School Resource Officers (50% from schools)	\$122,000	\$0	\$122,000	\$ 1,308,803	Budget
2	WRAC	Sewer Studies	\$59,600		\$59,600	\$ 1,249,203	Article
3	Town Clerk	Replace Voting Machines	\$56,500	\$0	\$56,500	\$ 1,192,703	Budget
	Municipal Properties	Purchase 468 Main Street	\$54,500	\$0	\$54,500	\$ 1,138,203	Article
4							1st Year bonding cost
5	Planning	Bruce Freeman Rail Trail	\$0	\$202,000	\$202,000	\$ 1,138,203	Article
6	Engineering	Sidewalks	\$199,000	\$172,000	\$371,000	\$ 939,203	Article
7	Natural Resources	Morrison Farm Rehabilitation - TBD by Morrison Committee	\$60,000	\$0	\$50,000	\$ 889,203	Article
	Municipal Properties	North Acton Fire Station - Design	\$100,000	\$0	\$448,000	\$ 789,203	Article
8							1st Year bonding cost
	Information Technology	GIS	\$75,000	\$0	\$300,000	\$ 714,203	Article
9							1st Year bonding cost
10	Health	Replace Vehicle - Car 3	\$0	\$25,000	\$25,000	\$ 714,203	Revolving
	Fire	SCBA Compressor / Cylinders	\$31,000	\$0	\$31,000	\$ 683,203	Article
							Federal Grant to make up differential
11							
12	Fire	Automatic defibrillator for Town Buildings	\$30,000		\$30,000	\$ 653,203	Budget
13	Engineering	Traffic Signal Design - Hayward Road and Main Street	\$40,000	\$0	\$40,000	\$ 613,203	Article
14	Council on Aging	Senior Center Feasibility Study for Building and Parking Expansion	\$25,000	\$0	\$25,000	\$ 588,203	Article
15	Planning	East Acton Village Green	\$0	\$108,000	\$108,000	\$ 588,203	Article
16	Police	Replacement MDT's and Cruiser Consoles	\$20,000	\$0	\$20,000	\$ 568,203	Budget
17	Police	Command Post Technology	\$10,000	\$0	\$10,000	\$ 558,203	Budget
18	Highway	Replace Front End Loader	\$136,500	\$0	\$136,500	\$ 421,703	Article
19	Planning	Master Plan	\$180,000	\$0	\$180,000	\$ 241,703	Article
20	Municipal Properties	DPW Generator - Design	\$25,000	\$0	\$25,000	\$ 216,703	Budget
	Natural Resources	Cemetery Improvements; Roadway resurfacing	\$0	\$0	\$0	\$ 216,703	Deleted
							Did not Receive a commitment from Cemetery Commissioners prior to the BoS Meeting
21							
22	Natural Resources	Storage Building - Woodlawn Cemetery	\$0	\$0	\$200,000	\$ 216,703	Deleted
23	Engineering	Bridge Repair Engineering Design	\$60,000	\$0	\$60,000	\$ 156,703	Budget
24	Municipal Properties	Replace Truck 108	\$36,000	\$0	\$36,000	\$ 120,703	Article
25	Highway	Replace Mechanic's Truck	\$40,000	\$0	\$40,000	\$ 80,703	Article